

**MINUTES OF WATERBERG DISTRICT MUNICIPALITY SPECIAL COUNCIL  
MEETING HELD ON THE 25 JANUARY 2018 AT 14:00 IN THE WDM COUNCIL  
CHAMBER**

**1. Opening and Welcome**

The meeting started at **14:05**.

The Speaker Cllr. K. S. Lamola read out the notice, acknowledged the presence of the Executive Mayor, Members of the Mayoral Committee and Management Team under the leadership of Acting Municipal Manager Mr. G. Tloubatla, welcomed all members present and declared the meeting officially opened.

She further apologised for the late receipt of agendas by members and invited members to participate maximally during deliberations.

**2. Apologies**

The following apologies were tendered:

Councillors : (a) Cllr. S. R. Mphahlele – work commitments  
(b) Cllr. C. C. S. Motsepe – work commitments  
(c) Kgoshigadi R. R. Taueatsoala- ill health  
(d) MMC. K. R. Mokwena – work commitments  
(e) Cllr. F. Z Esply – ill health

**Resolved:**

➤ That apologies tendered by the following councillors be accepted :

Councillors : (a) Cllr. S. R. Mphahlele – work commitments  
(b) Cllr. C. C. S. Motsepe – work commitments  
(c) Kgoshigadi R. R. Taueatsoala- ill health  
(d) MMC. K. R. Mokwena – work commitments  
(e) Cllr. F. Z Esply – ill health

### ***3. REPORTS AND RECOMMENDATIONS***

**A120/2018      TABLING OF THE DRAFT 2016/2017 ANNUAL REPORT**

**Item 01/25/01/2018**

**RESOLVED:**

**THAT:**

1. The 2016/17 Draft Annual Report be noted.
2. The Accounting officer issues a notice to invite Public comments on the Draft Annual Report and be closed on 28 February 2018.
3. An MPAC Meeting be convened to appraise the Draft Annual Report and report to Council by 29 March 2018.

**A121/2018      2017/18 MID-YEAR BUDGETS AND PERFORMANCE ASSESSMENT REPORT**

**Item 02/25/01/2018**

**RESOLVED:**

**THAT:**

1. The 2017/18 Mid-year Budget & Performance Assessment Report be noted.
2. The notice be issued to the public and the Report be placed on the website.
3. The Report be submitted to National, Provincial Treasuries, and CoGHSTA.
4. The abovementioned report be referred to MPAC for further perusal and a report be submitted to Council on its findings.
5. The SDBIP and Budget be adjusted by end February 2017.

A122/2018

**EXTENSION OF APPOINTMENT FOR ACTING MANAGER  
INFRASTRUCTURE DEVELOPMENT**

**Item 03/25/01/2018**

**RESOLVED:**

**THAT:**

1. The report by the Municipal Manager on the extension of the acting appointment of Divisional Manager Capital Projects, B F Mthombene as Acting Manager Infrastructure Development from 01 February 2018 until 30 April 2018 be approved by Council.
2. Council approves acting allowance be paid to Divisional Manager Capital Projects for the extended period of acting.
3. Council note a request for acting extension letter will be send to the MEC as per legislation; Local Government: Municipal Systems Amendment Act, 2011.
4. Acting appointment will terminate automatically should the incumbent start before the acting appointment lapse.
5. Should delays beyond our circumstances be experienced during the recruitment, I.e. re-advertising etc, Council approves that the Executive Mayor write a letter for the extension of acting to the MEC Coghsta as per the Local Government: MSAA, 2011.

A123/2018

**ACTING ON A HIGHER POSITION – HEAD DISASTER  
MANAGEMENT**

**Item 04/25/01/2018**

**RESOLVED:**

**THAT:**

1. The report on extension of acting appointment for Disaster Management Officer – Mrs S.K Skosane on higher position by the Social Development and Community Services be approved.
2. Council approves extension of acting appointment for Disaster Management Officer (S.K Skosane) as Head of Disaster Management for more than four months i.e. from 01 February 2018 until 31 March 2018..
3. Council approves acting allowance for the above mentioned position for more than four calendar months or 31 March 2018.

**A124/2018      ACTING ON A HIGHER POSITION – HEAD IDP**

**Item 05/25/01/2018**

**RESOLVED:**

**THAT:**

1. The report on extension of acting appointment for IDP/PMS Officer- Mr. DP Motlohoneng on higher position by the Manager Corporate Support & Shared Services be approved.
2. Council approves extension of acting appointment for IDP/PMS Officer (DP Motlohoneng) as Head IDP for more than four months i.e. from 01 January 2018 to 28 February 2018.
3. Council approves acting allowance for the above mentioned position for more than four calendar months to 28 February 2018.

**A125/2018      APPOINTMENT OF MUNICIPAL MANAGER**

**Item 06/25/01/2018**

**RESOLVED:**

**THAT:**

1. The report of the Executive Mayor regarding the appointment of Municipal Manager be approved.
2. An offer of appointment for the post of Municipal Manager be made to Mr. MM Maluleka on a period not exceeding one year after the election of the next council from the date of appointment in terms of Section 57 6(a) of the Local Government Municipal Systems Act 32 of 2000.
3. The annual total remuneration package be in line with Government Gazette No. 41173 of 10 October 2017, Upper Limits of Total Remuneration Packages Payable to Municipal Managers and Managers Directly Accountable to Municipal Managers.
4. For purposes of payment for annual total remuneration packages, Waterberg District Municipality is a Category 2.
5. The employment contract, performance agreement and disclosure of financial interest form and be concluded in terms of section 57 of the Municipal Systems Amendment Act, 7 of 2011.

6. The term of office of the appointed candidate be in terms of Section 57(6) of the Municipal Systems Amendment Act, 7 of 2011.
7. The Municipal Council must within 14 days of the decision on the appointment of a suitable candidate submit a written report to the MEC for Local government regarding the appointment process and outcome as per Local Government: Regulations on Appointment and Conditions of Employment of Senior Managers.

**A126/2018      APPOINTMENT OF MANAGER INFRASTRUCTURE DEVELOPMENT**

**Item 07/25/01/2018**

**RESOLVED:**

**THAT:**

1. The report of the Acting Municipal Manager regarding the appointment of Manager Infrastructure Development be approved.
2. An offer of appointment for the post of Manager Infrastructure Development be made to Mr. FR Ntekele on a five year fixed term employment contract.
3. That the annual total remuneration package be in line with Government Gazette No. 41173 of 10 October 2017, Upper Limits of Total Remuneration Packages Payable to Municipal Managers and Managers Directly Accountable to Municipal Managers.
4. That for purposes of payment for annual total remuneration packages, Waterberg District Municipality is a Category 2.
5. That employment contract, performance agreement and disclosure of financial interest form and be concluded in terms of section 57 of the Municipal Systems Amendment Act, 7 of 2011.
6. Municipal Council must within 14 days of the decision on the appointment of a suitable candidate submit a written report to the MEC for Local government regarding the appointment process and outcome as per Local Government: Regulations on Appointment and Conditions of Employment of Senior Managers.

4. **Closure**

Before closure, the Speaker made an announcement that a letter has been received from Cllr. N. Laubscher which will receive the attention of the Speaker's Office and appropriate responses will be provided during the next council meeting.

She then thanked all members for their fruitful contribution during the meeting and she wished them a safe trip to their final destination.

The meeting was officially closed at **14:20**.

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**K. S. LAMOLA**

**SPEAKER**

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**DATE**